

Directions for making documentation (proforma invoices) for the shipment of units for service:

- 1) The money value of sent goods suppose to be the approximate value of their real value but not less than 22 Euro (parcels below this value do not pass the customs clearance!!!)
- 2) The proforma invoice must contain the name of the instrument along with its serial number
- 3) In case of sending the instrument together with its accessories (e.g. microphones, accelerometers), proforma invoice must contain serial numbers of these accessories.
- 4) The proforma invoice must contain a note: NO COMMERCIAL VALUE. VALUE FOR CUSTOMS PURPOSE ONLY.
- 5) SVANTEK service offer is available only for goods purchased from SVANTEK
- 6) Before sending instruments for service always send PROFORMA for approval to **office@svantek.com.pl**

SHIPPER CONTACT ADDRESS		Bill to:	DATE
Put your data here		SVANTEK Sp. z o.o. Strzygłowska 81 04-872 WARSZAWA POLAND PHONE: (+48 22) 51 88 320	2009-01-01

Ip.	MODEL	DESCRIPTION	VALUE
1	SVAN 959	SOUND AND VIBRATION ANALYSER Serial No. 11111 with accessories: SV 12L serial no. 22222 SV40AE serial no.3333	100
2	SV 30A	ACOUSTIC CALIBRATOR seria no. 44444	50
TOTAL			150,00

Value cannot be lower than 22EURO

Accessories and their serial numbers must be also shown

Total value must be shown

Proforma must contain these notes!

No commercial value. Value for customs purpose only

NOTES: UNITS RETURNED FOR SERVICE PURPOSES
TERMS OF SALE: DDU WARSAW

**PROFORMA INVOICE
No. 01**

Document must be titled as a Proforma Invoice with an order number

SHIPPER
CONTACT
ADDRESS

Put your data here

Bill to:
SVANTEK Sp. z o.o.
Strzygłowska 81
04-872 WARSZAWA
POLAND
PHONE: (+48 22) 51 88 320

DATE
2009-01-01

Ip.	MODEL	DESCRIPTION	VALUE
1	SVAN 959	SOUND AND VIBRATION ANALYSER Serial No. 11111 with accessories: SV 12L serial no. 22222 SV40AE serial no.3333	100
2	SV 30A	ACOUSTIC CALIBRATOR seria no. 44444	50
TOTAL			150,00

Value cannot be lower than 22EURO

Accessories and their serial numbers must be also shown

Total value must be shown

Proforma must contain these notes!

No commercial value. Value for customs purpose only

NOTES: UNITS RETURNED FOR SERVICE PURPOSES
TERMS OF SALE: DDU WARSAW

